



# HSE Management Review Control Procedure

## Document No.: CLADDING-HSE-EE-23

### 1 Purpose

To standardize the Company's HSE Management Review work, regularly assess the alignment of the HSE management system with the Company's business development and risk control needs, ensure the continuous suitability, adequacy, and effectiveness of the system, identify opportunities for system improvement, promote the continuous improvement of the HSE management system, prevent the occurrence of HSE accidents/incidents, safeguard the safety of employees' lives, property, and the environment, and ensure compliance with the *Law of the People's Republic of China on Work Safety*, *PIPING SYSTEM PTE LTD HSE Management System Requirements*, and the HSE control requirements of the COMPANY. This procedure is hereby formulated.

### 2 Scope of Application

This procedure applies to the full-process management of the Company's HSE Management Review, including planning, input preparation, review implementation, output improvement, and follow-up verification, covering the following scopes:

#### 2.1 Applicable Objects

- All departments of the Company (Quality, Safety and Environmental Protection Department, Logistics and Transportation Department, Warehousing Center, Equipment Management Department, Procurement Department, Administration Department, Human Resources Department), branch companies, and project departments (hereinafter collectively referred to as "All Units");
- All elements of the Company's HSE management system (policy and objectives, risk control, emergency management, etc.) and interested parties (suppliers, contractors, carriers) covered by the system.

#### 2.2 Review Content

- Core Elements of the HSE Management System: Suitability of HSE policy, reasonableness of objectives and targets, adequacy of risk identification and assessment, compliance with

laws and regulations, effectiveness of training and education, completeness of emergency management, scientificity of performance monitoring, and closure rate of corrective and preventive actions;

- HSE Control for the Company's Core Businesses: Safety of warehousing material storage/loading and unloading, risk control for logistics and transportation, HSE compliance of equipment procurement and acceptance, full-life-cycle management of hazardous chemicals (rust inhibitors, cleaning agents), and on-site operation supervision of contractors;
- Supporting Conditions for System Operation: Adequacy of HSE resource (funds, personnel, equipment, technology) allocation, effectiveness of feedback handling from interested parties (employees, suppliers, surrounding residents), and adaptability of new technology/new process/new equipment application (Newly Added).

### **3 Terms and Definitions (Retained Original, 1 Item Added)**

#### **3.7 Improvement Decision (Newly Added)**

Refers to resolutions formed after HSE Management Review regarding system optimization, performance improvement, and resource adjustment, including system improvement measures, objective adjustments, and resource allocation plans, which shall specify responsible units and completion time limits.

### **4 Responsibility Assignment (Supplemented and Optimized)**

#### **4.1 Company Top Management**

- Preside over HSE Management Review meetings and determine review topics and priorities;
- Approve the *Annual HSE Management Review Plan* and *HSE Management Review Report*;
- Make decisions on the improvement direction of the HSE management system and major resource allocation (e.g., addition of HSE monitoring equipment, expansion of the auditor team);
- Approve HSE objective adjustments, major revisions to system documents, and major improvement decisions (Newly Added);
- Provide resources (funds, personnel, time) required for management review (Newly Added).

#### **4.2 Management Representative**

- Assist the Top Management in organizing HSE Management Review and coordinate cross-departmental disputes during the review process (e.g., disputes over resource allocation, determination of responsibilities for improvement measures);

- Review the *Annual HSE Management Review Plan* and *HSE Management Review Report*;
- Review management review input materials to ensure completeness and accuracy (Newly Added);
- Report the operation status of the HSE management system to the Top Management (Newly Added);
- Supervise the implementation progress of improvement measures output from management review and verify improvement effects.

### **4.3 Quality, Safety and Environmental Protection Department (Leading Management Department)**

- Take the lead in formulating and revising this procedure, and establish HSE Management Review archives (review plans, input materials, meeting minutes, reports, follow-up records);
- Prepare the *Annual HSE Management Review Plan* (completed 1 month before the review, Newly Added time requirement), specifying the review time, topics, input material requirements, and responsible units;
- Collect and consolidate management review input materials: urge all units to submit materials within the time limit, review the compliance of materials, and compile the *HSE Management Review Input Materials Compilation*;
- Organize HSE Management Review meetings: issue meeting notices and materials 1 week in advance (Newly Added), record meeting minutes, and consolidate review resolutions;
- Prepare the *HSE Management Review Report* (completed within 1 week after the review, Newly Added time requirement), and submit it to the Top Management for approval after review by the Management Representative;
- Establish the *HSE Management Review Improvement Measure Tracking Form*, supervise responsible units to implement improvement measures, and regularly report progress to the Management Representative;
- Record and retain full-process records of management review to ensure complete traceability (Newly Added).

### **4.4 All Units (Departments/Branch Companies/Project Departments)**

- Provide HSE performance data, system operation issues, and improvement suggestions related to their own units in accordance with the requirements of the *Annual HSE Management Review Plan* (Newly Added description);
- Participate in HSE Management Review meetings, report input materials of their own units, participate in discussions on review topics, and take ownership of improvement measures;
- Implement content related to their own units in management review resolutions (Newly Added description) and formulate specific implementation plans to incorporate into department work plans (Newly Added);

- Submit progress reports on improvement measures on time, cooperate with the Quality, Safety and Environmental Protection Department in verifying improvement effects, and provide records required for verification.

#### **4.5 Special Support Departments (Human Resources Department/Finance Department/Procurement Department) (Supplemented with "New Technology Application Assessment")**

- Procurement Department: Supplement and submit the "HSE Adaptability Assessment Report on Procurement and Application of New Technologies/New Equipment" (Newly Added);
- Other responsibilities remain unchanged to ensure alignment with new content.

### **5 Work Procedures (Supplemented and Optimized)**

#### **5.1 Review Planning (Integrated with New Content, Detailed Requirements)**

##### **5.1.1 Formulation of Annual Review Plan**

- By the end of November each year (1 month before the review), the Quality, Safety and Environmental Protection Department formulates the *Annual HSE Management Review Plan* (Appendix A) based on the following factors:
  - a. Progress and deviations in the completion of the Company's annual HSE objectives;
  - b. Systematic issues identified in internal and external audits;
  - c. Business changes (organizational structure, product structure, new technology application, etc., Newly Added);
  - d. Updates to laws and standards and results of compliance evaluation;
  - e. Feedback from interested parties (employee suggestions, supplier demands, government supervision opinions, etc.);
- The plan shall clearly specify:
  - Review purpose, scope, and content (focusing on suitability, adequacy, and effectiveness, Newly Added);
  - Review time (January of the following year, with an interval not exceeding 12 months, Newly Added interval requirement), location, and participants;
  - List of input materials and submission time limit (10 working days before the review, Newly Added);
  - Division of responsibilities for material preparation (responsible persons for input materials of each unit);

- After review by the Management Representative and approval by the Top Management, the plan is issued to all units by mid-December.

### 5.1.2 Adjustment of Review Frequency (Supplemented with New Trigger Conditions)

When the following situations occur, the Quality, Safety and Environmental Protection Department shall promptly request the Top Management to increase the frequency of HSE Management Review (not limited to annual review):

1. Occurrence of major or above HSE accidents/incidents or consecutive similar accidents (Newly Added "consecutive similar accidents");
2. Issuance of major HSE laws/standards updates by the state or the Group, affecting system compliance;
3. Major changes in the Company's organizational structure, business scope, or resource allocation (e.g., merger of branch companies, addition of overseas business);
4. Receipt of major complaints from interested parties (e.g., collective complaints from surrounding residents, HSE demands from customers);
5. Identification of severe non-conformities or systematic defects in the system through internal and external audits;
6. Large-scale application of new technologies, new processes, or new equipment, which may introduce new HSE risks (Newly Added).

## 5.2 Review Input Preparation (Optimized by New Classification)

### 5.2.1 Classification and Requirements of Input Materials (Integrated with New Content, Sorted into Four Categories)

Input materials submitted by all units shall be sorted into the following categories and meet the requirements of "objectivity, accuracy, completeness, and problem orientation":

Category of Input Materials	Responsible Units	Core Content (Combined with New Requirements and Business Scenarios)
I. HSE Performance Information	All Units + Quality, Safety and Environmental Protection Department	1. Completion status of annual HSE objectives and targets (e.g., Warehousing Center: "98% compliance rate for hazardous chemical storage", "0.5% accident rate for logistics and

		<p>transportation"); 2. Statistics and analysis of accidents/incidents (number, causes, losses); 3. Status of hidden hazard investigation and treatment (number of investigations, rectification rate, reasons for non-closure); 4. Emergency preparedness and response (number of drills, compliance rate, intact rate of emergency materials); 5. Monitoring and measurement results (environmental data such as noise and dust concentration, equipment failure data)</p>
<p>II. System Operation Information</p>	<p>All Units + Quality, Safety and Environmental Protection Department</p>	<p>1. Results of internal audits (distribution of non-conformities, closure rate of rectification); 2. Results of external audits/inspections (issues identified by the Group and government, and rectification status); 3. Implementation status of resolutions from the previous management review (completion rate, reasons for non-completion); 4. Implementation status of corrective and preventive actions (effects of major measures, e.g., "30% reduction in failures after revision of equipment inspection procedures")</p>

<p>III. Change-Related Information</p>	<p>All Units + Special Departments</p>	<ol style="list-style-type: none"> <li>1. Changes in laws, regulations, and other requirements (identification of new laws, results of compliance evaluation);</li> <li>2. Changes in organizational structure/business activities (e.g., "HSE control adaptability after addition of intelligent warehousing business");</li> <li>3. Application of new technologies/new processes/new equipment (e.g., "HSE risk assessment of automated loading and unloading equipment");</li> <li>4. Handling of feedback from interested parties (handling results of employee suggestions, supplier demands, and resident complaints)</li> </ol>
<p>IV. Improvement Suggestions</p>	<p>All Units</p>	<ol style="list-style-type: none"> <li>1. System operation issues of the unit (e.g., "loopholes in warehouse label management", "insufficient rest for transportation drivers");</li> <li>2. Rationalization suggestions from employees (optimization plans collected from the HSE suggestion box);</li> <li>3. Improvement directions proposed in accident/incident investigations (e.g., "suggestions for optimizing anti-leakage</li> </ol>

		facilities after leakage incidents")
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## 5.2.2 Review and Consolidation of Input Materials

- Within 5 working days after receiving materials from all units (10 working days before the review), the Quality, Safety and Environmental Protection Department completes the following reviews:
  - a. Completeness Review: Check for omissions in the four categories of input materials (e.g., failure of a unit to submit "new technology application assessment");
  - b. Compliance Review: Check whether data is attached with original records (e.g., performance data linked to the *HSE Performance Data Record Form*) and whether issues include cause analysis;
  - c. Issue Feedback: Issue a *Rectification Notice* for unqualified materials and require supplementation and improvement within 3 days;
- After passing the review, compile the *HSE Management Review Input Materials Compilation* (Appendix F) and submit it to the Management Representative for confirmation.

## 5.3 Review Implementation (Supplemented with New Review Dimensions)

### 5.3.1 Meeting Preparation and Organization

- Pre-Meeting Preparation: The Quality, Safety and Environmental Protection Department issues the meeting notice, *Input Materials Compilation*, and *Follow-Up Status of Previous Reviews* 1 week in advance, and confirms participants (Top Management, Management Representative, heads of all units, and external experts if necessary);
- Meeting Agenda (Refer to New Appendix G, Optimized Process):
  - a. Speech by the Top Management: Clarify the review purpose (focusing on suitability, adequacy, and effectiveness) and key topics (10 minutes);
  - b. Report by the Management Representative: Overall operation status of the HSE management system (20 minutes, Newly Added);
  - c. Report by the Quality, Safety and Environmental Protection Department: Company's HSE performance, audit results, and summary analysis of input materials (30 minutes);
  - d. Reports by All Units: Core content of input materials of their own units, focusing on issues and improvement suggestions (10-15 minutes per unit, optimized duration);
  - e. Group Discussion: Discuss "system adaptability (e.g., new technology application)", "adequacy of risk control", and "direction of performance improvement" (60 minutes);
  - f. Summary by the Top Management: Clarify review conclusions, improvement decisions, and resource allocation intentions (20 minutes);

- Meeting attendance sheets and minutes shall be fully recorded, and participants shall sign for confirmation.

### **5.3.2 Key Review Content (Supplemented by New Dimensions)**

The review shall focus on the three dimensions of "suitability, adequacy, and effectiveness", combined with the characteristics of material equipment/procurement and supply business:

#### **1. Suitability Review:**

- Whether the HSE policy is adaptable to business changes (e.g., "whether the policy covers international HSE requirements after adding overseas material equipment business");
- Whether objectives and targets are reasonable (e.g., "whether the target of  $\leq 1\%$  failure rate for intelligent warehousing equipment is feasible");
- Whether the organizational structure and responsibilities match business needs (e.g., "whether a dedicated HSE position for intelligent warehousing is added");

#### **2. Adequacy Review:**

- Whether the system covers all business activities (e.g., "whether automated loading and unloading processes are included in risk identification");
- Whether risk control measures are complete (e.g., "whether full-life-cycle control measures are in place for hazardous chemicals");
- Whether resource allocation is sufficient (e.g., "whether HSE training funds and intelligent monitoring equipment meet needs");

#### **3. Effectiveness Review:**

- Whether objectives and targets are achieved (e.g., "whether the accident rate has decreased by 25% year-on-year as targeted");
- Whether risks are effectively controlled (e.g., "whether the failure rate has decreased after crane protection upgrades");
- Whether compliance with laws and regulations is achieved (e.g., "whether the new *General Rules for Storage of Hazardous Chemicals* is implemented");
- Whether performance is continuously improved (e.g., "whether the operation violation rate has decreased from 5% to 3% after training").

## **5.4 Review Output and Improvement (Optimized by New Classification)**

### **5.4.1 Classification of Management Review Output (Integrated with New Content, Divided into Three Categories)**

Based on meeting minutes, the Quality, Safety and Environmental Protection Department prepares the *HSE Management Review Report* (Appendix B) within 1 week after the review, with output content divided into three categories:

### 1. Improvement Decisions:

- HSE management system improvement (e.g., "revise the *HSE Operating Procedures for Intelligent Warehousing*", "optimize the HSE audit process for suppliers");
- HSE performance improvement (e.g., "increase the 2026 target for hazardous chemical storage compliance rate to 99.5%", "reduce the operation violation rate to  $\leq 3\%$ ");
- Resource requirement adjustment (e.g., "add a 500,000 RMB budget for intelligent warehousing safety training");

### 2. System Changes:

- Revision of HSE policy/objectives (e.g., "add a sub-target of 'HSE compliance for overseas business'");
- Adjustment of organizational structure/responsibilities (e.g., "add an 'HSE Assessment Post for New Equipment' in the Procurement Department");
- Revision of documents and systems (e.g., "update the 'New Technology Application' chapter in the *HSE Management Manual*");

### 3. Resource Requirements:

- Human Resources: Add dedicated HSE personnel (e.g., intelligent warehousing safety officer, HSE specialist for overseas projects);
- Infrastructure: Procure intelligent monitoring equipment (infrared thermometers, intelligent inspection robots);
- Technical Methods: Introduce an HSE digital management system (hidden hazard reporting, performance monitoring platform);
- Special Funds: Increase the 2026 HSE investment budget by 2 million RMB (including equipment, training, and auditing).

## 5.4.2 Report Approval and Distribution (Supplemented with New Requirements)

• After review by the Management Representative and approval by the Top Management, the *HSE Management Review Report* is distributed to the following parties within 5 working days:

- a. Company Leaders (Top Management, Management Representative);
  - b. Heads of all units (for implementing improvement measures);
  - c. Archiving (Quality, Safety and Environmental Protection Department, Company Archives);
- The electronic version of the report is uploaded to the HSE column on the Company's intranet, and all units organize employees to learn content related to their positions (Newly Added communication requirement).

## 5.5 Follow-Up and Verification of Improvement Measures (Supplemented with New Links)

### **5.5.1 Implementation of Improvement Measures (Newly Added "Incorporation into Department Plans")**

- Within 10 working days after receiving the report, responsible units formulate specific implementation plans, clearly specifying:
  - Measure content (operable, e.g., "conduct on-site HSE audits of suppliers once a quarter");
  - Responsible persons and supporting personnel;
  - Completion time limit (not exceeding the time limit specified in the report);
  - Resource requirements (e.g., equipment procurement, training instructors);
- Implementation plans shall be incorporated into the department's monthly/quarterly work plans to ensure priority resource allocation (Newly Added).

### **5.5.2 Follow-Up Mechanism (Supplemented with "Monthly Report")**

- The Quality, Safety and Environmental Protection Department establishes the *HSE Management Review Improvement Measure Tracking Form* (Appendix H), implementing "monthly tracking and quarterly supervision":
  - a. Responsible units submit progress reports for the previous month before the 5th of each month (e.g., "completed the draft revision of supplier audit standards");
  - b. The Quality, Safety and Environmental Protection Department issues a *Supervision Notice* for delayed measures every quarter, requiring explanation of reasons and formulation of catch-up plans;
  - c. The Management Representative listens to progress reports every quarter and coordinates cross-departmental obstacles (e.g., "the Procurement Department needs the Equipment Management Department to provide safety standards for new equipment").

### **5.5.3 Effect Verification and Evaluation (Newly Added "Effect Evaluation" Link)**

- Verification Methods: Retain the original document verification, on-site verification, performance verification, and personnel verification, and supplement "system verification" (e.g., "whether the HSE digital platform realizes closed-loop management of hidden hazards");
- Effect Evaluation (Newly Added):
  - a. After passing verification, evaluate the improvement effect of measures on the system (e.g., "after on-site supplier audits, the proportion of compliant suppliers increased from 85% to 98%");
  - b. For measures that fail to meet expectations (e.g., "violation rate still does not decrease after training"), re-analyze the causes (e.g., "training courseware is disconnected from practice"), revise measures, and re-implement;
  - c. Evaluation results serve as input materials for the next management review (Newly Added).

## **5.6 Review Archive Management (Supplemented with New Requirements)**

- In accordance with the *HSE Document and Record Control Procedure*, the Quality, Safety and Environmental Protection Department archives the following records with a retention period of at least 3 years (adjusted from the original 5 years to 3 years based on new content):

- a. *Annual HSE Management Review Plan* and approval records;
- b. *HSE Management Review Meeting Notice* and *Meeting Attendance Sheet* (Newly Added);
- c. *HSE Management Review Input Materials Compilation*;
- d. HSE Management Review meeting minutes;
- e. *HSE Management Review Report* and approval records;
- f. *HSE Management Review Improvement Measure Tracking Form* and *Verification Report*;

- Archives shall be complete, clear, and easy to retrieve. Electronic records shall be stored in an encrypted manner, and paper records shall be stored in dedicated file cabinets to meet the needs of internal and external audit reviews.

## **6 Related Documents (Supplemented with New Documents)**

- *Law of the People's Republic of China on Work Safety*
- *Law of the People's Republic of China on Environmental Protection*
- *HSE Management System Requirements*
- *Company HSE Management Manual*
- *HSE Document and Record Control Procedure*
- *HSE Internal Audit Management Procedure*
- *HSE Performance Measurement and Monitoring Management Procedure*
- *HSE Corrective and Preventive Actions (CAPA) Management Procedure*
- *HSE Risk Identification and Assessment Management Procedure*
- *HSE Risk Assessment Management Measures for Application of New Technologies* (Newly Added, corresponding to new technology application review)

## **7 Records (Supplemented with New Records)**

- *Annual HSE Management Review Plan* (Appendix A)
- *HSE Management Review Meeting Notice* (Newly Added)
- *HSE Management Review Meeting Attendance Sheet* (Newly Added)
- *HSE Management Review Input Materials Compilation* (Appendix F)

- *HSE Management Review Meeting Minutes*
- *HSE Management Review Report (Appendix B)*
- *HSE Management Review Improvement Measure Tracking Form (Appendix H)*
- *HSE Management Review Improvement Measure Verification Report (Appendix D)*
- *HSE Management Review Improvement Measure Effect Evaluation Report (Newly Added)*

## 8 Appendices (Integrated with New Content, New Appendices Added)

### Appendix A: Annual HSE Management Review Plan (Template, Retained Original, Supplemented with Time Requirements)

Plan No.	HSE-MR-PLAN-2025	Compiling Department	Quality, Safety and Environmental Protection Department	Compilation Date	November 25, 2024 (1 month before the review)
Review Purpose	Assess the suitability, adequacy, and effectiveness of the HSE management system, identify improvement opportunities, and promote 2025 performance improvement				
Review Time	January 15 - 16, 2025 (interval ≤ 12 months)	Review Location	3rd Conference Room, Company Headquarters		

<p>Review Topics</p>	<p>1. 2024 HSE performance completion status (suitability: whether objectives are reasonable; effectiveness: whether targets are met); 2. System adaptability for intelligent warehousing/overseas business (adequacy: whether new business risks are covered); 3. Optimization of supplier HSE audit process (effectiveness: whether compliance rate is improved); 4. 2025 system changes and resource allocation suggestions</p>				
<p>Input Material Requirements</p>	<p>1. Submission Deadline: January 5, 2025 (10 working days before the review); 2. Submission Format: Paper version (signed) + electronic version (uploaded via OA); 3. Classification Requirement: Sorted into four categories: "performance information, system operation, change information,</p>				

	improvement suggestions"				
Participants	Chairperson: Top Management (Zhang San); Participants: Management Representative (Li Si), heads of all units, external experts (optional); Recorder: Wang Wu				
Approval Comments	Management Representative Review: Approve the plan, focusing on the adaptability of new technology application. Signature: Li Si Date: November 28, 2024				
	Top Management Approval: Approve the plan and ensure review resources. Signature: Zhang San Date: December 2, 2024				

## Appendix B: HSE Management Review Report (Template, Retained Original, Supplemented with Output Classification)

Report No.	HSE-MR-REP-2025	Review Cycle	January 1 - December 31, 2024	Compilation Date	January 22, 2025 (1 week after the review)
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<p>I. Review Overview</p>	<p>1. Review Time: January 15 - 16, 2025;  2. Participants: 12 people (including Top Management and 1 external expert);  3. Review Methods: Thematic reporting + group discussion + collective decision-making;  4. Input Materials: 10 unit reports covering four categories of input content</p>				
<p>II. System Evaluation Conclusions</p>	<p>1. Suitability: -  Compliance: The existing system covers core businesses of warehousing and logistics; -  Improvement: Supplementary control clauses are needed for intelligent warehousing/overseas business;  2. Adequacy: -  Compliance: Core risks (hazardous chemical leakage, transportation accidents) are fully controlled; -  Improvement: Risk identification for new equipment is insufficient;  3. Effectiveness: -  Achievements: 25% reduction in accident rate, 98% training coverage rate; -  Deficiencies: 85%</p>				

	<p>supplier compliance rate (target 90%), 5% operation violation rate (target 3%)</p>				
<p>III. Review Output (By New Classification)</p>	<p>(I) Improvement Decisions 1. System Improvement: Revise the <i>HSE Operating Procedures for Intelligent Warehousing and HSE Audit Management Measures for Suppliers</i>; 2. Performance Improvement: 2025 supplier compliance rate <math>\geq 95\%</math>, operation violation rate <math>\leq 3\%</math>; (II) System Changes 1. Objective Revision: Add "intelligent warehousing equipment failure rate <math>\leq 1\%</math>" and "100% HSE compliance rate for overseas business"; 2. Responsibility Adjustment: Add an "HSE Assessment Post for New Equipment" in the Procurement Department; (III) Resource Requirements 1. Personnel: Add 1 intelligent warehousing safety officer and 1 HSE specialist for overseas projects; 2. Equipment: Procure 2</p>				

	intelligent inspection robots and a batch of emergency materials for overseas projects; 3. Funds: Increase 2025 HSE investment by 2 million RMB				
IV. Improvement Measure List	(Same as Original Template, Supplemented with "Incorporation into Department Plans" Requirement)				
Approval Comments	Management Representative Review: Approve the report content. Signature: Li Si Date: January 25, 2025				
	Top Management Approval: Approve the output decisions and implement resource allocation. Signature: Zhang San Date: January 28, 2025				

## Appendix E: HSE Management Review Process (Newly Added, Corresponding to New Appendix A)

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A[Review Planning] --> B[Formulate Annual Review Plan (1 month before review)]

B --> C[Prepare Input Materials (sorted into 4 categories)]

C --> D[Hold Review Meeting (issue notice 1 week in advance)]

D --> E[Form Review Resolutions (conclusions on suitability/adequacy/effectiveness)]

E --> F[Prepare Review Report (1 week after review)]

F --> G[Implement Improvement Measures (incorporate into department plans)]

G --> H[Follow Up and Verify Effects (monthly tracking + quarterly supervision)]

H --> I[Archive Records (retention ≥3 years)]

I --> J[Evaluate Effects (serve as input for next review)]

## Appendix F: HSE Management Review Input Materials List (Newly Added, Corresponding to New Appendix B)

List No.	HSE-MR-IN-2025	Compiling Department	Quality, Safety and Environmental Protection Department	Compilation Date	January 8, 2025
I. HSE Performance Information (Total 5 Copies)	1. Company-level Performance Report (Quality, Safety and Environmental Protection Department); 2. Warehousing Center Performance Report (hazardous chemical compliance rate, material stacking compliance rate); 3. Logistics and Transportation Department Performance Report (accident rate, violation rectification				

	<p>rate); 4. Emergency Management Performance Report (drill compliance rate, material intact rate); 5. Environmental Monitoring Report (noise, dust concentration data)</p>				
<p>II. System Operation Information (Total 4 Copies)</p>	<p>1. Internal Audit Report (2 audits in 2024); 2. External Audit Rectification Report (2024 HSE inspection); 3. Implementation Report of Previous Review Resolutions (90% completion rate); 4. Corrective and Preventive Action Effect Report (30% reduction in failures after revision of equipment inspection procedures)</p>				
<p>III. Change-Related Information</p>	<p>1. Law Compliance Evaluation</p>				

<p>(Total 3 Copies)</p>	<p>Report (implementation of the new <i>General Rules for Storage of Hazardous Chemicals</i>); 2. HSE Adaptability Assessment for Intelligent Warehousing Business (5 new risks identified); 3. Interested Party Feedback Handling Report (20 employee suggestions, 1 resident complaint)</p>				
<p>IV. Improvement Suggestions (Total 8 Copies)</p>	<p>Improvement suggestions submitted by all units (e.g., "optimization of warehouse label management", "improvement of driver rest system")</p>				
<p>Review Comments</p>	<p>Management Representative: Input materials are complete and compliant, approved for submission to review. Signature: Li Si</p>				

	Date: January 10, 2025				
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