



Procurement Materials HSE Compliance Acceptance Record

I. Basic Acceptance Information

Item	Content	Item	Content
Acceptance Record No.	CLADDING-HSE-PD-64	Form No.	QR/HSE-08-01
Procurement Contract / Purchase Order No.	_____	Material Name & Specification Model	_____
Batch No. / Heat No.	_____	Material Category	<input type="checkbox"/> Pressure Equipment <input type="checkbox"/> Electrical Equipment <input type="checkbox"/> Hazardous Chemicals <input type="checkbox"/> General Materials <input type="checkbox"/> Special Equipment Spare Parts <input type="checkbox"/> Others: _____
Supplier / Manufacturer Name	_____	Supplier HSE Qualification No.	_____
Arrival Quantity	_____ (Unit: _____)	Arrival Date	____ Year ____ Month ____ Day
Acceptance Location	_____	Acceptance Department	Pipeline Materials and Equipment Co., Ltd. [Specific Department, e.g., Procurement Department /

			Material Management Department]
Acceptance Personnel	_____	Acceptance Date	____ Year ____ Month ____ Day
Acceptance Method	<input type="checkbox"/> On-site Inspection <input type="checkbox"/> Document Review <input type="checkbox"/> Third-party Testing <input type="checkbox"/> Joint Acceptance	Roles in Acceptance	<input type="checkbox"/> Acceptance Leader <input type="checkbox"/> Quality / HSE Engineer <input type="checkbox"/> Procurement Representative <input type="checkbox"/> Technical / User Unit Representative

II. Acceptance Basis

1. National / industrial HSE-related laws, regulations and standards (e.g., *Regulations on the Safety Management of Hazardous Chemicals*, *Special Equipment Safety Law*, *GB 13690-2009 General Rules for Classification and Labeling of Chemical Hazards*);
2. Material procurement HSE management regulations of PetroCOMPANY and COMPANY (e.g., *HSE Control Requirements for PetroChina Material Procurement*);
3. HSE management system documents, material acceptance management measures of Pipeline Materials and Equipment Co., Ltd., as well as *Procurement Technical Agreement* and *HSE Requirements Appendix*;
4. HSE technical clauses specified in the procurement contract (e.g., safety performance indicators, environmental protection material requirements, explosion-proof grade);
5. Valid HSE technical documents provided by the supplier (e.g., Product Safety Data Sheet, test report, environmental compliance certificate).

III. HSE Compliance Acceptance Content (Total Score: 100 Points)

Acceptance Category	Acceptance Item	Acceptance Standard	Verification Method	Standard Score	Acceptance Result (√/×/Remarks)	Deduction Explanation	Actual Score
I. Supplier HSE Qualification Review (20 Points)	1.1 Basic Qualification	Possess valid business license and production	Document Review	5		Full score deducted for expired / missing	

		license (mandatory for licensed materials)				qualification	
	1.2 Special Qualification	For hazardous chemicals: <i>Hazardous Chemical Production / Operation License</i> ; For special equipment spare parts: <i>Special Equipment Manufacturing License</i>	Document Review	8		Full score deducted for missing special qualification	
	1.3 System & Compliance Certificate	Certified to ISO 45001 Occupational Health and ISO 14001 Environmental Management System (for key materials); Provide recent environmental compliance certificate / compliance statement	Document Review	7		5 points deducted for no certification; 3 points deducted for no compliance certificate	
II. Material Intrinsic Safety	2.1 Safety Performance	Key materials (pressure	Document Review	8		Full score deducted for no	

Acceptance (25 Points)	e Testing	components, fire-fighting equipment, etc.) provide type test reports / product certificates issued by statutory inspection institutions				report; 6 points deducted for expired report	
	2.2 Material Compliance	Material quality, strength and toughness meet the technical agreement; No nationally prohibited hazardous substances; Provide material certification	Document Review + Visual Inspection	7		Full score deducted for non-compliant materials; 5 points deducted for no material certification	
	2.3 Special Performance (Explosion-proof / Fire-proof / Anti-corrosion)	Explosion-proof materials meet explosion-proof grade requirements; Fire-proof / anti-corrosion coatings meet standards	Document Review + Visual Inspection	10		Full score deducted for non-compliant performance; 8 points deducted for no test certificate	

<p>III. Environmental Protection Performance Acceptance (15 Points)</p>	<p>3.1 Restriction of Hazardous Substances</p>	<p>Comply with RoHS, REACH and other directives; Provide relevant statements / test reports</p>	<p>Document Review</p>	<p>6</p>		<p>Full score deducted for containing prohibited substances; 4 points deducted for no report</p>	
	<p>3.2 VOCs Control</p>	<p>VOCs content of coatings, adhesives, etc. meets national limit standards</p>	<p>Document Review</p>	<p>5</p>		<p>Full score deducted for exceeding standards; 3 points deducted for no test data</p>	
	<p>3.3 Waste Disposal Guidelines</p>	<p>Provide instructions for safe disposal / recycling after material scrapping</p>	<p>Document Review</p>	<p>4</p>		<p>4 points deducted for no guidelines; 2 points deducted for non-standard guidelines</p>	
<p>IV. Occupational Health Acceptance (10 Points)</p>	<p>4.1 Noise & Vibration</p>	<p>Noise and vibration indicators of power equipment, etc. meet occupational exposure limits</p>	<p>Document Review (Parameter Verification)</p>	<p>5</p>		<p>Full score deducted for exceeding limits; 3 points deducted for no parameters</p>	
	<p>4.2 Radiation &</p>	<p>No unintended</p>	<p>Document Review</p>	<p>5</p>		<p>Full score deducted</p>	

	Toxic Protection	ionizing radiation; Effective isolation and protection measures for toxic substances	+ Visual Inspection			for missing protection measures	
V. Packaging & Transportation Acceptance (15 Points)	5.1 Packaging Materials	Priority use of recyclable and degradable materials, meeting environmental protection requirements	On-site Inspection	5		5 points deducted for non-compliance	
	5.2 Hazardous Goods Labeling	Hazardous chemical packaging is affixed with standardized GHS hazard pictograms and safety labels	On-site Inspection	6		Full score deducted for missing labels; 4 points deducted for non-standard labels	
	5.3 Transportation Protection	No leakage, no damage, reliable fixation, no safety hazards	On-site Inspection	4		Full score deducted for damage / leakage; 3 points deducted for	

						improper fixation	
VI. Technical Document Acceptance (15 Points)	6.1 Material Safety Data Sheet (MSDS)	Hazardous chemicals provide complete and accurate Chinese version of MSDS	Document Review	7		Full score deducted for missing MSDS; 5 points deducted for incomplete content	
	6.2 Safety Operation Manual	Equipment-type materials include safety operation procedures, risk warnings and emergency handling measures	Document Review	8		Full score deducted for missing manual; 6 points deducted for missing HSE content	

IV. Disqualification Items (HSE Acceptance is Determined as Unqualified if Any Item is Triggered)

- The supplier lacks necessary HSE special qualifications (e.g., Hazardous Chemical Operation License, Special Equipment Manufacturing License)
- Materials have major safety hazards (e.g., pressure equipment without safety accessories, hazardous material packaging leakage)
- Materials contain nationally prohibited hazardous substances or exceed standards for environmental emissions (VOCs, noise, etc.)
- Key HSE test reports are falsified or missing, making it impossible to verify safety
- Hazardous chemicals fail to provide Chinese version of MSDS or have non-standard safety labels

V. Acceptance Issue Records and Disposal

Serial No.	Issue Description (HSE-related)	Issue Type (Safety / Environmental Protection / Occupational Health / Qualification)	Disposal Opinion	Rectification Time Limit	Re-inspection Result
1			<input type="checkbox"/> Rectification within a time limit <input type="checkbox"/> Return <input type="checkbox"/> Rejection <input type="checkbox"/> Isolated storage <input type="checkbox"/> Others: _____		
2			<input type="checkbox"/> Rectification within a time limit <input type="checkbox"/> Return <input type="checkbox"/> Rejection <input type="checkbox"/> Isolated storage <input type="checkbox"/> Others: _____		
3			<input type="checkbox"/> Rectification within a time limit <input type="checkbox"/> Return <input type="checkbox"/> Rejection <input type="checkbox"/> Isolated storage <input type="checkbox"/> Others: _____		
Notes: Copies / scanned copies of relevant supporting documents					

shall be retained as attachments for all "Document Review" items; Materials that do not meet requirements are strictly prohibited from being stored in the warehouse and put into use.					
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VI. Acceptance Conclusion

Total Acceptance Score	_____
Overall HSE Compliance Determination	<input type="checkbox"/> Qualified (≥ 80 points and no disqualification items) <input type="checkbox"/> Re-evaluation after rectification (60-79 points and no disqualification items, basically compliant, rectification within a time limit) <input type="checkbox"/> Unqualified (< 60 points or triggering disqualification items)
Conclusion Explanation	

VII. Signature Confirmation

Role	Name	Department / Unit	Signature	Date
Acceptance Leader				____ Year ____ Month ____ Day
Quality / HSE Engineer				____ Year ____ Month ____ Day

Procurement Representative				____ Year ____ Month ____ Day
Technical / User Unit Representative				____ Year ____ Month ____ Day
Acceptance Department Head				____ Year ____ Month ____ Day
Reviewer from Safety and Environmental Protection Department				____ Year ____ Month ____ Day
Supplier Representative (Confirming Acceptance Result)				____ Year ____ Month ____ Day

Remarks: 1. This record serves as an important basis for material warehousing, subsequent use and supplier HSE evaluation, and shall be retained for 1 year after material scrapping; 2. The supplier's signature indicates awareness of the evaluation content and conclusion, not representing full recognition.